

PREAUTHORIZED PAYMENT OPTIONS FOR PROPERTY TAXES

Option 1: TAXES –(10 Months)

The monthly plan for property taxes begins in February of each year, with payments for February to June, based on the previous year's total charges. The amount will be recalculated after the final billing and amounts may be adjusted for July to November. The monthly payment amount will be deducted from your financial institution on the 15th of the month (or closest business day after).

Participation in this program eliminates the risk of penalty charges on withdrawals honoured by your Financial Institution.

Option 2: Due Date Plan for Taxes

The amount due for the Tax installment (4 annually) will be deducted on the due date from your financial institution. You will still receive bills showing you the amount due and payable.

To take advantage of either program, **your account must be paid to date, and have no overdue balance.** Please use the application form below if you wish to participate and return it along with a void cheque to:

Township of Galway Cavendish and Harvey
701 County Road 36
P.O. Box 820
Bobcaygeon, ON
K0M 1A0

You may register for either one of these plans. If you choose to participate in the monthly program, we will notify you of the payment amount prior to the first payment being withdrawn.

All changes to your preauthorized payment information (i.e.: Bank account changes, property ownership changes) must be received PRIOR to the 5th of the month in order to facilitate for the next payment processed.

Property Tax Roll Number: 1542 _____

Please check one:

_____ I/We wish to apply for the **monthly** preauthorized payment option consisting of 10 monthly payments for property taxes
_____ Taxes (10 payments)

_____ I/We wish to apply for the **installment/due date** preauthorized payment option.
_____ Taxes

Name(s) _____

Address _____

Postal Code _____ Telephone No. _____ (home) _____ (bus.)

I/We authorize the Township of Galway Cavendish and Harvey to debit my/our account, per attached void cheque, on the 15th day of each month, or closest business day after for property taxes, or on the payment due date if that is the option chosen. I/We understand that this program will be continued for subsequent years unless we notify you **in writing** to cancel the program.

Address of property where payments are to be applied: _____

Signature(s) _____

(if 2 signatures are required on the Account, both parties must sign the form)
Please, do not forget to attach a void cheque!

FOR OFFICE USE ONLY:
Received: _____ Entered: _____ Notified: _____